

## Slack Guide

Welcome to the Purdue ChemE Symposium Slack page! We will be using Slack for communication on a variety of topics throughout the event so this guide will give you all the information you need to navigate the page. The following links will allow you to first sign up for the Symposium Slack page and then navigate to the page in general.

Sign up link: [https://gsosymposium.slack.com/join/shared\\_invite/zt-gcg64jrr-5FBdNJX11ZaJ53291WUZNw#/](https://gsosymposium.slack.com/join/shared_invite/zt-gcg64jrr-5FBdNJX11ZaJ53291WUZNw#/)

General link: <https://gsosymposium.slack.com/>

Slack can either be used in the browser or by downloading the app. After you have set up a profile, you will navigate to the page using the bar on the left side of the screen (see the figures at the end of the document). By selecting your name at the top of that bar you can view and edit your profile and settings. To add a picture of yourself and write a description of what you do, select “view profile” and then “edit profile”. The “preferences” tab can be selected if you need to change any settings relating to notifications, languages, or themes.

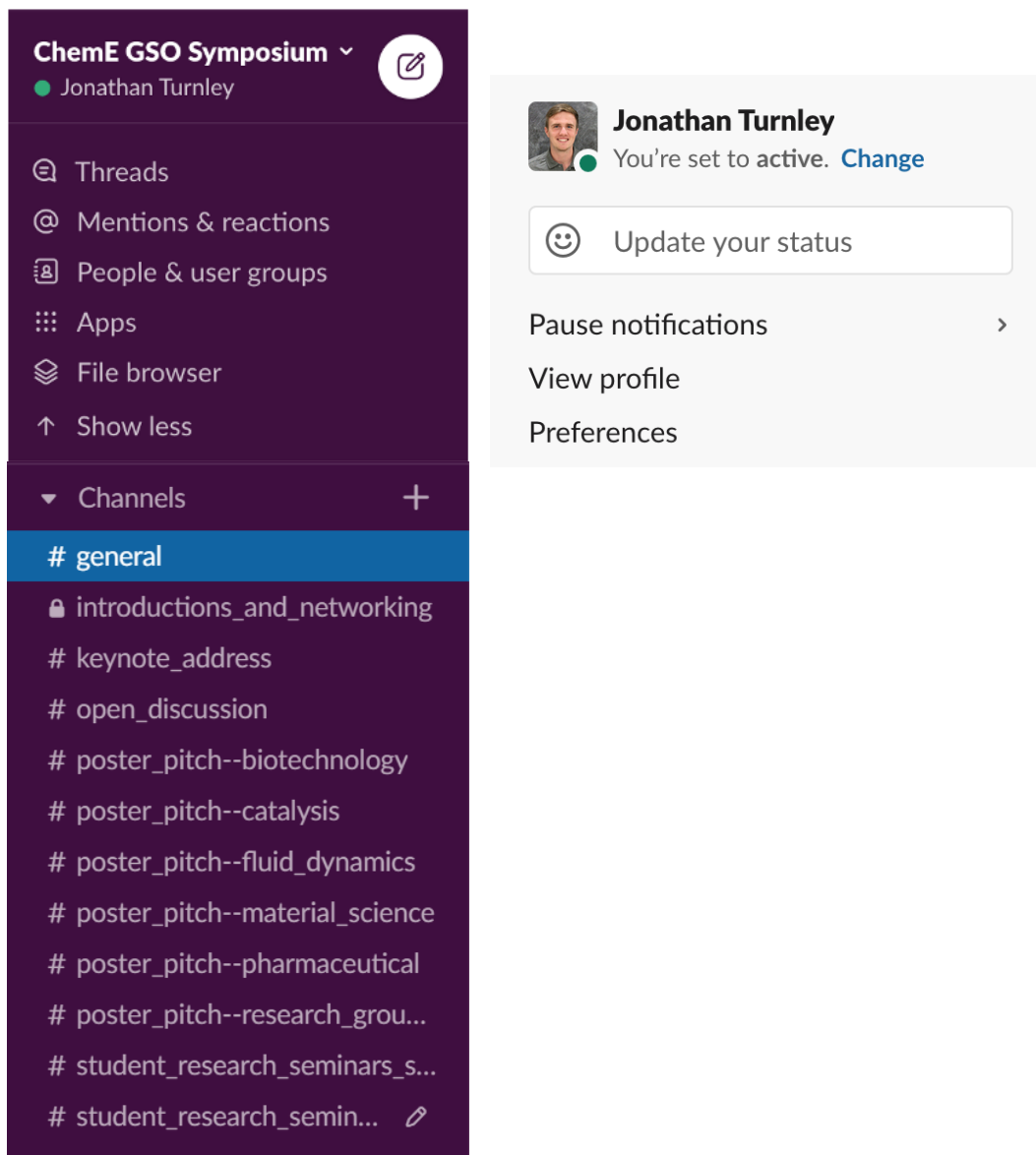
The channels located lower in the left-side bar will be important sources of communication. In the “#general” channel you can find the schedule and other general information we need to distribute. The locked “#introductions\_and\_networking” channel is a private channel reserved for industrial reps and graduate students with full presentations. Here we ask that you write a brief post introducing yourself. Graduate students can briefly describe their expertise and future interests. Industrial reps can give a bit of background on their organization. The “#open\_discussion” channel is a place for anyone to post and start conversations.

The two seminar presentation sections and seven poster pitch sections each have their own channel. In the presentation channels we will post a link to Webex where you can view the presentations at the scheduled time. We ask that you post your questions about the presentations in the appropriate presentation channel on Slack using @presenter\_name in the post. At the end of the presentation the moderator will ask as many questions as we can during the available time. Having the questions posted in Slack allows the presenters to later reply to the questions the moderator didn't have time to ask. This will let us continue discussion outside of the limited allotted time for live questions. For the quick pitches, the students will post a video of their presentation and a link to their Webex channel in the appropriate channels. You can watch the video at any time. Feel free to reply in the form of a thread with questions you have on the videos. Please reply as a thread rather than creating a new post to help keep the quick pitch section channels organized. During the scheduled time you can use the Webex link to discuss the quick pitches with the presenters in real time.

An additional method of communication through Slack is with direct messaging, found at the bottom of the left-side navigation bar. To start a new direct message, click the plus sign next to “Direct messages” and then search for the name of the person you wish to reach out to.

Feel free to use this resource for further networking. Furthermore, Slack has video calling capabilities that can be used for interviews if you don't already have a preferred platform.

If you have any questions about Slack please reach out to Jonathan Turnley ([jturnley@purdue.edu](mailto:jturnley@purdue.edu)).



The image shows a screenshot of a Slack interface. On the left is a dark purple sidebar for the 'ChemE GSO Symposium' channel, owned by Jonathan Turnley. The sidebar lists navigation options: Threads, Mentions & reactions, People & user groups, Apps, File browser, and Show less. Below these is a 'Channels' section with a plus sign, listing various channels: # general (highlighted), # introductions\_and\_networking, # keynote\_address, # open\_discussion, # poster\_pitch--biotechnology, # poster\_pitch--catalysis, # poster\_pitch--fluid\_dynamics, # poster\_pitch--material\_science, # poster\_pitch--pharmaceutical, # poster\_pitch--research\_grou..., # student\_research\_seminars\_s..., and # student\_research\_semin... On the right is a user profile card for Jonathan Turnley, showing a profile picture, a green active status indicator, and the text 'You're set to active. Change'. Below the profile card is a text input field with a smiley face icon and the placeholder text 'Update your status'. At the bottom of the profile card are three menu items: 'Pause notifications', 'View profile', and 'Preferences'.