

Purdue University
Davidson School of Chemical Engineering

ChE Initial Safety Training is required for all new employees including faculty, staff, research associates, students and visiting researchers. **Initial safety training** is tailored for each individual's role in the department. Please contact Dr. Gabriela Nagy nagyg@purdue.edu for additional information. In-person training sessions are currently (Fall 2022 semester) scheduled for every 1st and 3rd Friday of the month. Check the [ChE Safety Committee website](#) for latest dates and location.

Initial training

Safety training requirements for lab-based research in ChE

1. Complete the “**Purdue - University Lab Safety Fundamentals**” online training course with Vivid Learning Systems (<https://purdue.vividlms.com/>). You need to complete all required sections including quizzes, and take the test. Save a copy of the “Record of Completion” Certificate received upon completion of the course.
2. Read the **Lab Specific Chemical Hygiene Plan (CHP)** for the lab(s) you'll work in, and complete the [Lab Specific CHP Certification](#) (page 81 in the [Purdue CHP template](#)). Save a PDF copy
3. Have lab specific safety training, including training on all relevant Standard Operating Procedures (SOPs) with the lab safety officer of the group.
4. Have Personal Protective Equipment (PPE) training with the safety officer (or PI) for the lab you'll work in. This needs to be documented by completing the [PPE Certification of Training](#) Form
5. Complete any specialized training, as identified by your PI/Research Supervisor.
6. Review the [Building Emergency Plan \(BEP\) for FRNY Building](#)
7. Attend an in-person training session with the ChE Safety Committee Chair, currently Dr. Gabriela Nagy. Check the [ChE Safety Committee website](#) for latest dates and location.

Complete the [ChE Safety training sign-in sheet](#) to log the completion of your safety training. You will need the following documents:

- a. “Record of Completion” Certificate received upon completion of “Purdue - Lab Safety Fundamentals” online training course
- b. PDF copy of the signed [Lab Specific CHP Certification](#)

Safety training requirements for office workers and non-lab based (computational) research in ChE

1. Complete the [Hazard Communication Awareness Training](#) online module and log the completion of training or REM's website. Save a PDF copy of the automatic email received as proof of completion
2. Review the [Building Emergency Plan \(BEP\) for FRNY Building](#)
3. Attend an in-person training session with the ChE Safety Committee Chair, currently Dr. Gabriela Nagy. Check the [ChE Safety Committee website](#) for latest dates and location.

Complete the [ChE Safety training sign-in sheet](#) to log the completion of your safety training. You will need the following documents:

- a. PDF copy of the email received as proof of completion of Hazard Communication Awareness online training

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Annual Safety Training Refresher

Annual Safety Refresher Training is required during the month of February each year for all employees including faculty, staff, researcher associates, graduate students and visiting researchers. Complete the following training modules, as applicable, and log the completion of training:

- Complete the [ChE specific Annual Safety Refresher Training](#) module (including the quiz) relevant for your role in the School and save a PDF copy of the email received upon completion of training.
- Complete the Lab Specific Chemical Hygiene Plan (CHP) training by reviewing your lab's CHP and all relevant SOPs (if applicable).
 - Complete the [Lab Specific CHP Certification](#) (page 81 of the Purdue CHP) and save a PDF copy
- Review the [Building Emergency Plan \(BEP\) for FRNY Building](#)

Complete the [ChE Safety training sign-in sheet](#) to log your training.

Log your training after you complete all the steps above; you will need the following documents:

1. PDF copy of the email received upon completion of [ChE specific Annual Safety Refresher Training](#)
2. Completed [Lab Specific CHP Certification](#) for the lab(s) you work in (if applicable)

If you have questions, please contact Dr. Gabriela Nagy:

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Tel: (765) 496-1710