

Job Description

Position Title: Graduate Assistant for Purdue University Research Repository (PURR)

Unit: Libraries and School of Information Studies (LSIS)

Reports to: Dr. Reid Boehm, Research Data Systems Manager

Starting: September 2, 2025

Position Description: The graduate assistant (GA) provides support to Purdue University Research Repository within the Libraries and School of Information Studies. The GA position is halftime (20 hours/week) and onsite. Work will be done on campus (Stewart Center/HSSE Library Staff office).

Primary responsibility: contribute to projects and support activities for the institutional research data repository, and participate in repository related development projects and initiatives. Responsibilities include working with the PURR team to:

- Provide support for projects and additional repository initiatives
- Participate in management processes, including assessments and planning with possible collaboration on a scholarly presentation.
- Engage with the PURR team in the development of repository enhancement and assessment tools or processes.

Required Qualifications: PhD or master's student

- Ability to organize content, work in shared spaces, communicate consistently.
- Proficiency with Microsoft Office Suite
- Programming experience
- Data skills such as data collection, analysis, cleaning, and visualization

Preferred Qualifications:

- Experience working with data analytical applications, such as MATLAB, R, or Python
- Familiarity with data forecasting techniques and trend analysis
- Experience with C++
- Familiarity working with server-side Linux systems

About Purdue University Research Repository

PURR (<https://purr.purdue.edu/>) is an institutional data repository for research data produced by Purdue faculty, staff, and students. Established in 2011, PURR provides long-term access to over one thousand curated, archived, and preserved datasets. It is an initiative of the Purdue University Libraries and School of Information Studies, Information Technology, and the Office of Research. The GA will contribute and collaborate on projects that enhance the repository and aim to strengthen and continue to foster PURR's role as an integral part of campus research services.

To apply, please use the following form [PURR GA application submission](#) and upload your **resume and cover letter** by: **Monday August 4, 2025**. Please email Reid Boehm at riboehm@purdue.edu with questions.

IMPORTANT NOTE: You must be eligible to work a 50% appointment for this GA position. If you already have another GA position, you are likely not eligible.